

# Rolling Actions Log

## Housing, Homelessness and Fair Work Committee

5 November 2020

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	06.06.19	<a href="#">Marketing Edinburgh Update</a>	<p>1) Note that a progress update will be included in the August Business Bulletin</p> <p>2) Notes that a detailed implementation plan for the future of Marketing Edinburgh being presented to the Committee on 31 October to ensure plans are firmly in place in advance of 1 April 2020.</p>	Executive Director of Place	<p>August 2019</p> <p>October 2019</p>	<p>August 2019</p>	<p>1) <b>Closed</b> Included in the Business Bulletin on 29 August 2019</p> <p>2) Update report was submitted in October 2019 and a further report in January 2020. Committee requested that this item remained open.</p>

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2	06.06.19	Motion by the Green Group – Wellbeing Measures for Economic Success	Calls on officers to identify ways in which wellbeing measures can be incorporated into and strengthen the economic aims of this Council, and to make recommendations to the relevant executive committee(s).	Chief Executive (Strategy and Communications)	November 2020		<b>Recommended for Closure</b> Report on agenda for November meeting.
3	29.08.19	<a href="#">Edinburgh Living: Progress Update</a>	Agrees to receive a report in two Committee cycles on the strategy for procuring new homes on private sector land.	Executive Director of Place	January 2021		An update is provided in the Business Bulletin and a report will be provided in January 2021. Officers are in the process of taking necessary advice on procurement route options and having discussions with the private sector.

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4	29.08.19	<a href="#">Internal Audit – Homelessness Services</a>	<p>1) To agree that a briefing note would be circulated to members on the progress of management actions taken before the next committee meeting.</p> <p>2) To agree that a report would come back on the wider issues related to the internal audit.</p>	Executive Director for Communities and Families	<p>October 2019</p> <p>November 2020</p>	October 2019	<p>1) <b>Closed on 20 January 2020</b></p> <p>Briefing note circulated on 30 October 2019.</p> <p>2) <b>Recommended for Closure</b></p> <p>The audit action dates were extended by 4 months due to COVID.</p> <p>A full report will be provided in due course which details the wider issues, complexities and progress to date against the recommendations.</p>

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5	31.10.19	<a href="#">Edinburgh International Conference Centre Annual Update</a>	<p>1) To agree that a draft Service Level Agreement (SLA) be prepared and reported in two committee cycles.</p> <p>2) To request that officers ask the Board for details of how they planned to reduce their carbon footprint.</p> <p>3) To include in the SLA that audit actions be responded to within recommended timescales of the auditor.</p>	Executive Director of Place	<p>November 2020</p> <p>November 2019</p> <p>November 2019</p>		<p>An update report will be considered in November 2020 to allow the current EICC business development opportunities to be considered at Council before the work on the SLA is progressed further</p> <p>EICC have been contacted for this information.</p> <p>As above.</p>

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6	20.01.20	<a href="#">Business Improvement Districts</a>	To agree to a further report on the procedure for any future ballot.	Executive Director of Place	March 2021		There are no forthcoming Business Improvement District Ballots. This will be covered when the next BID ballot is proposed (expected to be West End BID in 2021).

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7	20.01.20	<a href="#">Advice Services Accreditation</a>	To agree that a briefing note would be circulated on the timeline for the Scottish Legal Aid Board audit once the timeline was available.	Executive for Communities and Families	April 2021		The Advice Shop is 20 <sup>th</sup> on a waiting list for review in 2020-21. This means that we are highly unlikely to be reviewed prior to April 2021. The reason being that Scottish Legal Aid Board (SLAB) only have funding for a limited number of reviews per year and that the priority is to re-accredit agencies whose accreditation is due to or has expired.

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8	20.01.20	<a href="#">Housing Service Improvement Plan: Update</a>	To agree to provide more detailed metrics in the next report in six months' time.	Executive Director of Place	November 2020	November 2020	<b>Recommended for Closure</b> This has been reported as part of the HRA Business Plan

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9	03.09.20	<a href="#">No Recourse to Public Funds – Legal Position</a>	1) To agree that officers will develop proposals for managing cases for those with NRPF and provide a report to the Housing, Homelessness and Fair Work Committee within one cycle and that this report should explore every available avenue to continue to support those with NRPF, including but not limited to the potential to work with third sector organisations to provide this support.	Executive Director for Communities and Families	November 2020		<b>Recommended for Closure</b> Report on agenda for this meeting



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			2) Asks officers to update Committee in the next business bulletin on actions taken by the Council and partners to prevent destitution by working with people with no recourse on retaining and finding employment opportunities.	Executive Director for Communities and Families	November 2020		<b>Recommended for Closure</b> Update provided in Business Bulletin

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			3) agrees that the Convener of the Housing, Homelessness and Fair Work Committee will write to the relevant Ministers within the Scottish and UK Governments to urge them to uphold fundamental human rights and ensure that councils can always legally support those who are destitute or at immediate risk of becoming destitute, irrespective of their immigration status.	Convener	October 2020		<b>Recommended for Closure</b> Convener issued letter on 7 October 2020.

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10	03.09.20	<a href="#">Homelessness Services – Update</a>	To request a briefing note on accommodation provision for homeless people.	Executive Director for Communities and Families	November		<b>Recommended for Closure</b> Briefing note issued on 26 October 2020.